

## **BRUNEI**

### **Import Procedures. 07/2013**

Quelle: <http://www.pmo.gov.bn/index.php/agricultural-department#3>

#### **1: How to apply for an Import Permit for Agriculture Goods (Plants and Plant Products)?**

##### **Answer:**

All intending Importers must first registered with the Department of Agriculture.

##### 1. Application of Import Permit

Application for Import Permit can be made at the Head Office of the Department of Agriculture and at Agriculture Offices in the districts.

Importer must provide description of agriculture goods to be imported, full name and address of farm that supplies the plants and plant products as listed in the application form.

Each application must provide the name of the point of entry in Negara Brunei Darussalam and the destination of the plants and plant products..

##### 2. Time required for processing application Import Permit

The time required for the issuance of Import Permit for plants and plant products is three (3) working day after submission of application form .

The process of issuance of Import Permit

- i) Receiving application form for Import Permit
- ii) Checking the lists of requested plants and plant products to ensure only the approved plants and plant products including the permitted quantities are imported into Negara Brunei Darussalam.
- iii) The application details are then recorded in the receiving book.
- iv) Then processing the Import Permit.

##### 3. Import Permit

Import Permits issued by the Department of Agriculture, Ministry of Industry and Primary Resources, are valid for the TYPE and QUANTITY of plants or plant products approved under the with TERMS and CONDITIONS for such Permit. Each Import Permit is valid for one consignment only.

Importation of plants or plant products WITHOUT an Import Permit will be confiscated, destroyed, or rejected.

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#### **2: Procedures For Importation of Vegetables and Fruits?**

##### **Answer:**

These regulations are applicable for the importation of vegetables and fruits whether fresh, frozen or dried.

The commercial importers must be pre- registered with the Department of Agriculture.

**Conditions for registration as an importer are as follows:**

- a. The importer person must be a citizen or a permanent resident of Negara Brunei Darussalam.
- b. The importer must possess either a valid Business Registration Certificate issued under Section 16 & 17 of the Companies Act, and the registration certificate must bear the statement, "Import and Export of Agricultural Materials and Produce" or a valid Registration certification for limited companies, for limited companies registered under section 143 Chapter 39, of the Companies Act .
- c. The Importer must have storage facilities for plants and plant products, such as:
  - \* Chiller
  - \* Other appropriate forms of storage.
- d. The person importing for retailing purposes must possess a valid Miscellaneous License issued by the Town Council, or a Letter of Approval issued by the District Office.
- e. The importer must have an appropriate vehicle which is registered in Negara Brunei Darussalam.
- f. Importer entering the entry points using vehicle registered in Sabah or Sarawak, Malaysia must have 'Permit A' for the purpose of inspection and unloading.
- g. The importer must comply with the conditions as stipulated in the Import Permit.
- h. The importer must be actively engaged in commercial importation and must refrain from using the Import Permit contrary to its stated purpose.
- i. The importer must always cooperate and comply with all the instructions from the Department of Agriculture.
- j. Importer who fails to comply with the terms and conditions, can be denied an Import Permit.

Application for an Import Permit may be made in a prescribed form at the Department of Agriculture, Agriculture Headquarters, Bandar Seri Begawan, Brunei Darussalam. The applicant is required to disclose the following information:

**Particulars of Importer**

Importer of Vegetables and Fruits Originated from Sabah and Sarawak only

The importer must complete a prescribed form providing information on:

- a. Description of the import items and their respective quantities.
- b. The full name and address of the source of supply.
- c. Only original copies of all documents will be accepted.

**Mode of Delivery.**

All vegetables and fruits destined to Negara Brunei Darussalam must have valid identification tags issued by the FAMA of Malaysia and must be appropriately packed. The tags and packages must have the following information:

**A. Information on The Identification Tag**

- o Serial number.

- o Farmer's name or code.
- o Type of vegetables.
- o Exporter's name or code
- o Date of package

**B. The Following Are Deemed As Appropriate Packaging:**

- o Packaging should be in cardboard boxes, plastic baskets or other similarly suitable containers.
- o Different types of vegetables are packed separately.
- o Each package should not exceed 30kg.
- o Use plastic or paper material for protective layers and covers. Do not use plant materials for this purpose.

**Entry Points:** The point of entry for import and destination of import must be stated.

**C. Importer of Vegetables and Fruits from Other Countries.**

The importer must complete a prescribed form by providing the following information:

- a. Description of the items and respective quantities to be imported
- b. The full name and address of the supplier.
- c. Only original copies of all documents will be accepted.

**Mode of Delivery**

All vegetables and fruits destined to Brunei Darussalm must be appropriately packaged, and labeled with the full name and address of the supplier.

**Entry Points :** The point of entry for import must be stated.

Importer must produce all the relevant documents for inspections at the entry point. The relevant documents include:

- i. Import Permit issued by the Department of Agriculture, Negara Brunei Darussalam.
- ii. Phytosanitary Certificate issued by the country of export (country of original).
- iii All vegetables and fruits be appropriately packaged, with identification tags that contain information consistent with those in the Import Permit.

Vegetables and Fruits will be subjected to inspection by the Department of Custom and Excise and the Department of Agriculture at the point of entry.

The Department of Agriculture may take random samples of vegetables and fruits for analyses of pests, pathogens and pesticide residues in accordance with the legislature (Chapter 43, AGRICULTURAL PESTS AND NOXIOUS PLANTS ACT) revised edition 1984.

Permission for entry will only be granted upon satisfactory outcome of inspection.

The Department of Agriculture will take actions on imported items and on the person responsible, if the vegetables and fruits are found to contain excessive amount of chemical residues, as follows:

## **A. VEGETABLES AND FRUITS**

In compliance with the resolutions of the Brunei Darussalam-Malaysia Agriculture Technical Committee Meeting dated 16 October 1996, importers of vegetables and fruits contaminated with chemical residues exceeding MRL of 2.0 ppm may be “black listed” until such time they are cleared by the Department Agriculture of Sabah or Sarawak.

## **B. THE PERSON RESPONSIBLE**

A person who imports vegetables and fruits contaminated with chemical residue exceeding MRL may be reprimanded as follows:

- The Department of Agriculture will send a letter of notification to the importer.
- Importation of contraband products is strictly prohibited.

## **C. IDENTIFICATION TAGS AND PACKAGING**

Vegetables and fruits without identification tags and those are not appropriately packaged can be refused entry and can be repatriated to the country of origin with all expenses borne by importer, or the imported items be detained and destroyed without compensation at the inspection sites.

NOTE:

These information will be disseminated to relevant Ministries and Departments.

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### **3: What are the conditions for registration as an importer of agricultural goods?**

**Answer:**

To ensure the imported plants and plant products into Negara Brunei Darussalam are free from exotic plant pests and diseases and safe for human consumption, the importers must comply to the procedures and conditions as stated in the regulations for a registered importer of Agricultural Goods into Negara Brunei Darussalam.

#### **REGISTRATION PROCEDURES**

1. The application for registration as an importer of Agricultural Goods must be made in a prescribed form obtainable from the Plant Quarantine Unit, Department of Agriculture, Head Office, Bandar Seri Begawan, BB 3510.
2. The following documents must be enclosed:
  - Copy of Identity Card
  - Copy of Business Registration Certificate
  - Copy of Miscellaneous License issued by the Town Council, or a Letter of Approval issued by the District Office ( If applicable )
  - Copy of Vehicle Blue Card (If applicable)

#### **CONDITIONS FOR REGISTRATION**

1. The importer person must be a citizen or a permanent resident of Negara Brunei Darussalam.

2. The importer must possess either a valid Business Registration Certificate issued under Section 16 & 17 of the Companies Act, and the registration certificate must bear the statement, "Import and Export of Agricultural Materials and Produce" or a valid Registration certification for limited companies, for limited companies registered under section 143 Chapter 39, of the Companies Act.
3. Importer must have storage facilities for plants and plant products.
  - Vegetable and Fruit
  - Chiller
  - Other appropriate forms of storage.
  - Ornamental plants and fruit tree seedlings
  - Nurseries
  - Other agricultural areas (Lot) as provided by the Department of Agriculture.
4. The person importing for retailing purposes must possess a valid Miscellaneous License issued by the Town Council, or a Letter of Approval issued by the District Office.
5. The importer must have an appropriate vehicle which is registered in Negara Brunei Darussalam.
6. Importer entering the point of entry using vehicle registered in Sabah or Sarawak, Malaysia must have 'Permit A' for the purpose of inspection and unloading.
7. The importer must comply with the conditions as stipulated in the Import Permit.
8. The importer must be actively engaged in commercial importation and must refrain from using the Import Permit contrary to its stated purpose.
9. The importer must always cooperate and comply with all the instructions from the Department of Agriculture.
10. Importer who fails to comply with the terms and conditions, can be denied an Import Permit.

#### **Attention**

Registration as an importer of agricultural goods with the Department of Agriculture is valid for one (1) year only ( from the date of approval ).

Registered importers must renew their registration at least three (3) months before the date of expired.

Renewal will depend on the importers' compliance to all the rules and conditions as mentions.

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#### **4: What is the Import Procedure for Plants?**

##### **Answer:**

Importer must first be registered with the Department of Agriculture.

## **PLANT IMPORT PERMIT**

Application for Import Permit must be made in the prescribed form to the Department of Agriculture, Head Office, Bandar Seri Begawan, Brunei Darussalam. The applicant is required to provide the following information:

Description of the import items and their respective quantities.

Importer must submit the name and address of the source of supply.

Every application for Import Permit must state the point of entry in Negara Brunei Darussalam.

## **IMPORT PERMIT**

Import Permits issued by the Department of Agriculture, Ministry of Industry and Primary Resources, are valid for the TYPE and QUANTITY of plants or plant products approved under the with TERMS and CONDITIONS for such Permit. The time required for the issuance of Import Permit is 3 working days. Any importation of plants or plant materials without an Import Permit will be confiscated, destroyed, or rejected, and the importer may be prosecuted under the provisions of the above-mentioned enactment.

## **PHYTOSANITARY CERTIFICATE**

Phytosanitary Certificates are issued by the legal issuing authority of the country of origin, certifying the state of health of the plants and treatments given in the country of origin. Phytosanitary Certificates are valid for 14 DAYS from the date issued.

The Department of Agriculture, Ministry of Industry and Primary Resources also issues Phytosanitary Certificates for EXPORT of plants and plant materials. Intending exporters are advise to obtain Import Permit from the importing country .

Import of plants and plant materials WITHOUT phytosanitary certificate will be detained for inspection and treatment. The costs of treatment will be borne by the importers.

Plants and Plant materials that may be imported into Brunei Darussalam.

ALL plants and plant materials have their own specified condition of pests and diseases at the country of origin. The Department of Agriculture has a regulation governing the entry of Scheduled plant materials into Brunei Darussalam. Please consult the Plant Quarantine Unit for further information.

### **5: What is the procedure for bringing in soil?**

#### **Answer:**

SOIL is the natural habitat of plant pests and pathogens.

Therefore, IMPORT OF SOIL WHETHER BY ITSELF OR ATTACHED TO PLANT ROOTS IS STRICTLY PROHIBITED.

### **6: Please state the Regulations for Exporting Plants and Plant Materials from Negara Brunei Darussalam.**

#### **Answer:**

Exporting Regulating as follows:

1. Application for exporting plants and plant materials may be made in a prescribed form obtainable from the Plant Quarantine Unit, Department of Agriculture, Head Office, Bandar Seri Begawan, Negara Brunei Darussalam.
  2. Intending exporters are advised to first obtain import permit from the importing country. This will facilitate the Unit to comply the all requirements as stated in the import permit.
  3. The exporters must stated the date when the plants and plant materials are to be sent to the importing country.
  4. The exporters are required to bring the plants or plant materials to be exported to the Plant Quarantine Unit for inspection or treatment as required by the importing country.
  5. Phytosanitary Certificates are valid for 14 DAYS from the date of issue.
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