

# Application for Permit to Import

- Nursery Stock / Plants for Planting
- Seeds for Sowing

## Ministry for Primary Industries Manatū Ahu Matua



### Please note:

1. MPI aims to process your import permit application within 30 working days. Delays in processing may result if applications are incomplete and/or where MPI needs to do additional risk assessment.
2. The agency collecting and holding the information on this form is Biosecurity New Zealand, Ministry for Primary Industries.
3. This information is required to enable the Director-General of MPI, or a duly authorised delegate, to consider whether or not to issue a permit following assessment of biosecurity risks under the Biosecurity Act 1993. This decision will depend on the requirements of the applicable import health standard and the outcome of the assessment.
4. The personal information you have supplied in this form is collected, used, and managed in accordance with the privacy Act 2020. You have rights of access to, and correction of, personal information supplied in this application form as provided by the information privacy principles in section 22 of the Privacy Act 2020.
5. If you have any questions, please contact [Biosecurity Import and Export Standards](#).

### Please check your eligibility to import the goods:

6. Only eligible species listed in the [Plants Biosecurity Index](#) can be imported.
7. The plant genera [listed here](#) were last imported before 2017, so their import requirements might be out of date. If you want to import species of these genera, MPI will need to reassess potential biosecurity risks, which might lead to changes in import requirements. Please [contact us](#) before applying for a permit.

### Disclaimer:

8. This plant/ plant parts permit is granted based on scientific information available up to and including, the date of authorisation. If import requirements for this/these commodities change after permit issuance and before goods have arrived in New Zealand, a new permit may be required.

### Part 1: Importer Details

Name:	
Company name:	
Phone:	
Email:	
Postal address:	
Email address to send permit if different from the importer's address	
Name:	
Email:	

### Part 2: Exporter / Supplier Details

Company name:	
Postal address:	
Email:	
Phone:	
Country of Export:	

<b>Q1: Is the material being imported from an MPI-approved offshore facility?</b>	<input type="checkbox"/> Yes, go to <b>Q2</b> <input type="checkbox"/> No, go to <b>Part 3</b>
<b>Q2: What is the name of the offshore facility?</b>	

**NOTE:**

1. Approved facilities can be viewed at the following link: <http://mpi.govt.nz/news-and-resources/resources/registers-and-lists/offshore/>

<b>Part 3: Importing goods listed on a previously issued permit</b>	
<b>Q3: Are you applying to import goods listed on a permit that has previously been issued?</b>	<input type="checkbox"/> Yes, go to <b>Q4</b> <input type="checkbox"/> No, go to <b>Part 4</b>
<b>Q4: What is the previously issued permit number?</b>	
<b>Q5: Are there any changes to the previously issued permit?</b>	<input type="checkbox"/> Yes, list the changes below <input type="checkbox"/> No, go to <b>Part 4</b>
<b>Changes to the permit:</b>	

<b>Part 4: Goods to be imported</b>	
<b>Q6: What type of material are you importing?</b>	<input type="checkbox"/> Seeds for Sowing <input type="checkbox"/> Nursery Stock/Plants for Planting
<b>Q7: How many times do you intend to import these goods?</b>	<input type="checkbox"/> Once <input type="checkbox"/> Multiple times
<b>Q8: What is the approximate date you plan to next import these goods?</b>	

Botanical Name (Genus and species)	Cultivar Name (if applicable) Mother plant ID (mandatory for material from approved offshore facilities)	Category of Germplasm (i.e., tissue culture, unrooted cuttings, whole plants, seed etc.)	Country of Origin

<b>Botanical Name</b> (Genus and species)	<b>Cultivar Name</b> (if applicable) Mother plant ID (mandatory for material from approved offshore facilities)	<b>Category of Germplasm</b> (i.e., tissue culture, unrooted cuttings, whole plants, seed etc.)	<b>Country of Origin</b>

**NOTE:**

1. Applications for material sourced from an MPI-approved offshore facility must be accompanied by relevant testing history that allows assessment of conformity to the requirements of the agreement with the facility and the relevant import health standard. It should include information such as (but not limited to) the mother plant ID, cultivar name, date of arrival at the facility, test methods, results for all tests under the agreement.

**Part 5: Containment/Transitional Facility**

**Q10: Is your commodity required to enter an initial storage or testing facility different to that where post-entry quarantine will take place?**

- ☐ Yes, list details below  
☐ No, go to **Part 6**

**Facility Name:**

**Facility Number:**

**Physical Address:**

**Standards the facility is approved to:**

- ☐ Transitional Facility for General Uncleared Risk Goods  
☐ Containment Facilities for Plants: 2007  
☐ Facilities for Microorganisms and Cell Cultures: 2007a  
☐ Transitional Facilities for Biological Products  
☐ Other: (please specify)

**Q11: Has the operator been contacted to confirm that this facility may be used?**

- ☐ Yes  
☐ No

Part 6: Post-Entry Quarantine Facility	
Q12: Is your commodity required to enter a Post-Entry Quarantine Facility?	<input type="checkbox"/> Yes, list details below <input type="checkbox"/> No, go to <b>Part 7</b>
Facility Name:	
Facility Number:	
Physical Address:	
Level the facility is approved to under the MPI Standard: Post Entry Quarantine for Plants (MPI.STD.PEQ):	<input type="checkbox"/> Level 1 Open Field Facility <input type="checkbox"/> Level 2 Aquarium Facility <input type="checkbox"/> Level 2 Greenhouse Facility <input type="checkbox"/> Level 3A Greenhouse Facility <input type="checkbox"/> Level 3B Greenhouse Facility
Q13: Has the operator confirmed that this PEQ facility may be used to receive and hold the materials, including any required propagation and PEQ inspections?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Q14: Has the operator confirmed that laboratory and/or greenhouse capacity will be available for any required diagnostic testing and/or indexing?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Part 7: Tissue Culture Facility	
Q15: Is your commodity required to enter a Tissue Culture Facility?	<input type="checkbox"/> Yes, list details below <input type="checkbox"/> No, go to <b>Part 8</b>
Facility Name:	
Facility Number:	
Physical Address:	
Level the facility is approved to under the MPI Standard: Post Entry Quarantine for Plants (MPI.STD.PEQ):	<input type="checkbox"/> Level 2 Tissue Culture Facility <input type="checkbox"/> Level 3 Tissue Culture Facility
Q16: Has the operator confirmed that this PEQ facility may be used to receive and hold the materials, including any required propagation and PEQ inspections?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Q17: Has the operator confirmed that laboratory and/or greenhouse capacity will be available for any required diagnostic testing and/or indexing?	<input type="checkbox"/> Yes <input type="checkbox"/> No

<b>NOTES:</b> 1. For more information regarding PEQ, please see: <a href="https://www.mpi.govt.nz/dmsdocument/11368-post-entry-quarantine-for-plants-facilities-standard">https://www.mpi.govt.nz/dmsdocument/11368-post-entry-quarantine-for-plants-facilities-standard</a> 2. Some plant germplasm materials may require further growing and/or testing while being held in PEQ (such as ex-flasking of tissue cultures in a glasshouse, diagnostic testing, woody indexing and/or herbaceous indexing). In addition, there may be space limitations in PEQ facilities for holding and/or the aforementioned growing/testing activities.
--

3. It is the importer's responsibility to confirm that PEQ space has been booked for plant germplasm requiring post-entry quarantine, and for any testing activities (e.g., herbaceous indexing). It is the importer's responsibility to confirm that:
  - a. the facilities receiving plant material are approved to receive and hold the type of seeds for sowing / nursery stock materials imported;
  - b. the PEQ facility operator has agreed to receive and hold the imported seeds for plant germplasm materials; and
  - c. any post-entry growing and/or testing activities required for imported plant germplasm materials can be done in a PEQ facility(ies) approved for the activity, and that the PEQ facility operator(s) have agreed to receive and hold the plant material for those activities.
  - d. the PEQ testing facility operator will receive, hold, and test the required specimens.
4. Failure of the importer to confirm applicable requirements above may delay and/or prevent imported plant germplasm being tested and/or receive biosecurity clearance.

## Part 8: Importation of new organisms (including genetically modified organisms)

**Q18: Are you knowingly importing new organisms?**

- ☐ Yes, list HSNO approval below
- ☐ No, go to **Part 9**

**HSNO approval number(s)**

### NOTES:

1. Please ensure that the purpose of the HSNO Act Approval allows the importation of the new organism(s) and the activities it is imported for. Further information can be obtained by contacting the Environmental Protection Authority (EPA) at [www.epa.govt.nz](http://www.epa.govt.nz)
2. A new organism, including a genetically modified organism, is defined in the HSNO Act 1996.
3. Species listed in the Plants Biosecurity Index (PBI, <https://piersearch.mpi.govt.nz/plants-biosecurity-index>) have been determined to be not a new organism by the EPA.
4. If the species is not listed in the PBI, please attach evidence that the organism is not a new organism – the EPA may be contacted for further information on new organism determinations.
5. You may be asked to provide verification evidence attesting to your declaration above.

## Part 9: Permit Fee

1. In accordance with the Biosecurity (Costs) Regulations 2010, a cost of **\$268.24 (GST inc.)** is required for processing permit applications or amending a permit. This cost is associated with the processing of a permit application, regardless of issue status and is payable on demand. If application processing takes longer than 1.5 hours, an additional time-calculated fee will apply. You will be contacted by the Biosecurity Import and Export Standards team if this is required.
2. Payment can be made by credit card through the [MPI Online Permits portal](#) when you submit your application.
3. Payment on-account is only available for pre-approved MPI account holders. Your MPI account details must be submitted with your application form via [MPI Online Permits portal](#).

## Part 10: Signature

- ☐ I declare the information provided in this form is true and correct.
- ☐ I confirm that I will inform MPI, as soon as practicable, if I become aware of any errors in this information.

**Name**

**Signature**

**Date**

**NOTE:**

1. Please note this application will not be processed if the form is submitted without this declaration.

**Part 11: Submit your application**

Submit your completed application form and supporting documents at the [MPI Online Permits portal](https://animalplantimportpermit.mpi.govt.nz/) by clicking on the 'Plant and Plant Products' button:

<https://animalplantimportpermit.mpi.govt.nz/>