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| **Application for Permit to Import Plant Germplasm**   * **Nursery Stock / Plants for Planting** * **Seeds for Sowing** | https://www.mpi.govt.nz/assets/themes/mpi-dark-logo.png |
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| **PLEASE NOTE:**   1. Biosecurity New Zealand aims to process your import permit application within thirty (30) working days. Delays in processing may result if applications are incomplete and/or where Biosecurity New Zealand needs to do additional risk assessment. 2. Please ensure that you read and understand the import health requirements for all items to be imported - refer to the [import health standard](https://www.biosecurity.govt.nz/law-and-policy/requirements/ihs-import-health-standards/) search link. 3. Biosecurity New Zealand will make an assessment of biosecurity risk upon receipt of each import permit application. A decision about whether or not to issue a permit will depend on the outcome of this assessment. Biosecurity New Zealand is unable to advise whether or not a permit will be issued until after this assessment has been completed. Importers should take this into account when planning to import goods. Any financial or other commitments made prior to Biosecurity New Zealand issuing a permit are at the importer’s own risk. 4. The plant genera [listed here](https://www.mpi.govt.nz/dmsdocument/52366-Plant-genera-with-specific-import-requirements-last-imported-into-New-Zealand-before-2017) were last imported before 2017, so their import requirements might be out of date. If you want to import species of these genera, MPI will need to reassess potential biosecurity risks, which might lead to changes in import requirements. Contact [PlantImports@mpi.govt.nz](mailto:PlantImports@mpi.govt.nz) before booking post-entry quarantine, applying for an import permit, or ordering plants or seeds.   **DISCLAIMER:**  This plant/ plant parts permit is granted based on scientific information available up to and including, the date of authorisation. If import requirements for this/these commodities change after permit issuance and before goods have arrived in New Zealand, a new permit may be required. |

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| Part 1: Importer Details | | | |
| **Company name**  (if applicable) |  | | |
| **Given name(s)** |  | | |
| **Surname(s)** |  | | |
| **Phone** |  | **Mobile** |  |
| **Address**  (postal) |  | | |
| **Email**  (Permit will be sent to this email address unless specified) |  | | |
| Email address to send permit if different from the importer’s address | | | |
| **Name** |  | | |
| **Email** |  | | |

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| Part 2: Exporter Details | | | |
| **Q1: Is the material being sourced from an MPI-approved offshore facility?** | | **□** Yes, please specify below  **□** No, go to **Q2** | |
| **Name of offshore facility** |  | | |
| **Q2: Exporter Name**  (Company name) |  | | |
| **Address**  (postal) |  | | |
| **Email** |  | | |
| **Phone** |  | **Mobile** |  |
| **Country of Export** |  | | |

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| **NOTE:**  Approved facilities can be viewed at the following link: <http://mpi.govt.nz/news-and-resources/resources/registers-and-lists/offshore/> |

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| Part 3: Importing goods listed on a previously issued permit | |
| **Are you applying to import goods listed on a permit that has previously been issued?** | **□** Yes, please specify below **□** No, go to **Part 4** |
| **What is the previously issued permit number?** |  |
| **Are there any changes to the previously issued permit?** | **□** Yes, please specify below  **□** No, go to **Part 4** |

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| Part 4: Type of Material(s) (please specify by ticking) | | | | |
| **□ Nursery Stock/Plants for Planting** | | **□ Seeds for Sowing** | | |
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| **Botanical Name** (genus & species – in alphabetical order) | **Cultivar Name** (if applicable)  Mother plant ID (mandatory for material from approved offshore facilities) | **Category of Germplasm** (i.e., tissue culture, unrooted cuttings, whole plants, seed etc.) | **Country of Origin** | **Quantity** |
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| **NOTES:**   1. Only eligible species listed in the [Plants Biosecurity Index](https://piersearch.mpi.govt.nz/plants-biosecurity-index) can be imported. 2. Applications for material sourced from an MPI-approved offshore facility must be accompanied by relevant testing history that allows assessment of conformity to the requirements of the agreement with the facility and the relevant import health standard. It should information such as (but not limited to) the mother plant ID, cultivar name, date of arrival at the facility, test methods, results for all tests under the agreement | | | | |

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| **Approximate date of next importation** |  |
| **No. of consignments expected** (state one or many) NOTE: For nursery stock, only one consignment may be imported per application |  |

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| **Part 5: Containment/Transitional Facility** | | |
| **Is your commodity required to enter a Transitional Facility?** (see Notes below) | | **□** Yes  **□** No |
| **For goods that are required to undergo biological indexing (herbaceous indexing and/or woody or green indexing) as a part of pre-determined testing in PEQ in New Zealand, do you have access to a testing facility?** | | **□** Yes  **□** No |
| **If ‘Yes’, please attach an evidence and provide the following details**: | | |
| **Facility Name** |  | |
| **Facility Number** |  | |
| **Physical Address** |  | |
| **Standards the facility is approved to:** | | |
| **□** Transitional Facility for General Uncleared Risk Goods **□** Facilities for Microorganisms and Cell Cultures: 2007a  **□** Containment Facilities for Plants: 2007 **□** Transitional Facilities for Biological Products  **□** Other: (please specify) | | |
| **Operator Name** |  | |
| **Operator Email** |  | |
| **Has the operator been contacted to confirm that this facility may be used?** | | **□** Yes  **□** No |

**NOTES:**

1. Some imported plant germplasm may require initial storage or testing in a facility different to that where post-entry quarantine will take place.

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| **Part 6: Post-Entry Quarantine Facility**  NOTE: The plant genera [listed here](https://www.mpi.govt.nz/dmsdocument/52366-Plant-genera-with-specific-import-requirements-last-imported-into-New-Zealand-before-2017) were last imported before 2017, so their import requirements might be out of date. If you want to import species of these genera, MPI will need to reassess potential biosecurity risks, which might lead to changes in import requirements. Contact [PlantImports@mpi.govt.nz](mailto:PlantImports@mpi.govt.nz) before booking post-entry quarantine, applying for an import permit, or ordering plants or seeds. | | | |
| **Is your commodity required to enter a Post-Entry Quarantine Facility?** | | | **□** Yes  **□** No, go to **Q3** |
| **If ‘Yes’, please provide the following details**: | | | |
| **Facility Name** |  | | |
| **Facility Number** |  | | |
| **Physical Address** |  | | |
| **Type of facility approved to under the MPI Standard: *Post Entry Quarantine for Plants* (MPI.STD.PEQ)** (please tick): | | | |
| * Level 1 Open Field Facility * Level 2 Aquarium Facility * Level 2 Greenhouse Facility | | * Level 3A Greenhouse Facility * Level 3B Greenhouse Facility | |
| **Operator Name** |  | | |
| **Operator Email** |  | | |
| **Has the operator been contacted to confirm that this PEQ facility may be used to receive and hold the materials, including any required propagation and PEQ inspections?** | | | **□** Yes  **□** No |
| **Has the operator confirmed that laboratory and/or greenhouse capacity will be available for any required diagnostic testing and/or indexing?** | | | **□** Yes  **□** No |
| **Q3: Is your commodity required to enter a Tissue Culture Facility?** | | | **□** Yes  **□** No |
| **If ‘Yes’, please provide the following details**: | | | |
| **Facility Name** |  | | |
| **Facility Number** |  | | |
| **Physical Address** |  | | |
| **Type of facility approved to under the MPI Standard: *Post Entry Quarantine for Plants* (MPI.STD.PEQ)** (please tick): | | | |
| * Level 2 Tissue Culture Facility | | * Level 3 Tissue Culture Facility | |
| **Operator Name** |  | | |
| **Operator Email** |  | | |
| **Has the operator been contacted to confirm that this PEQ facility may be used to receive and hold the materials, including any required propagation and PEQ inspections?** | | | **□** Yes  **□** No |
| **Has the operator confirmed that laboratory and/or greenhouse capacity will be available for any required diagnostic testing and/or indexing?** | | | **□** Yes  **□** No |

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| **NOTES:**  1. For more information regarding PEQ, please see: <https://www.mpi.govt.nz/dmsdocument/11368-post-entry-quarantine-for-plants-facilities-standard>  2. Some plant germplasm materials may require further growing and/or testing while being held in PEQ (such as ex-flasking of tissue cultures in a glasshouse, diagnostic testing, woody indexing and/or herbaceous indexing). In addition, there may be space limitations in PEQ facilities for holding and/or the aforementioned growing/testing activities.  3. It is the importers responsibility to confirm that PEQ space has been booked for the plant germplasm requiring post-entry quarantine, and for any testing activities (e.g. herbaceous indexing). It is the importer’s responsibility to confirm that:  (a) the facilities receiving plant material are **approved** to receive and hold the type of seeds for sowing / nursery stock materials imported;  (b) the PEQ facility operator **has agreed to receive and hold** the imported seeds for plant germplasm materials; and  (c) any post-entry **growing and/or testing activities** required for imported plant germplasm materials (e.g. herbaceous indexing tests), is able to be done in a PEQ facility(ies) approved for the activity, and that the PEQ facility operator(s) has agreed to receive and hold the plant material for those activities.  (d) the PEQ **testing** facility operator will receive, hold and test the required specimens.  4. Failure of the importer to confirm applicable requirements above may delay and/or prevent imported plant germplasm being tested and/or receive biosecurity clearance. |

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| **Part 7: Importation of new organisms** (including genetically modified organisms) | |
| **Are you knowingly importing new organisms?** | **□** Yes  **□** No |
| **If Yes,** please provide the HSNO Act approval number(s) |  |
| **If ‘No’ please complete the declaration below** | |
| **I certify that, to the best of my knowledge, none of the plant germplasm listed in the imported materials (Part 4) are new organisms, including genetically modified organisms.**  **Name (Importer):** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* **Signature:** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | |

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| **NOTES:**   1. Please ensure that the purpose of the HSNO Act Approval allows the importation of the new organism(s) and the activities it is imported for. Further information can be obtained by contacting the Environmental Protection Authority (EPA) at [www.epa.govt.nz](http://www.epa.govt.nz) 2. A new organism, including a genetically modified organism, is defined in the HSNO Act 1996. 3. Species listed in the Plants Biosecurity Index (PBI, <http://www1.maf.govt.nz/cgi-bin/bioindex/bioindex.pl>) have been determined to be not a new organism by the EPA. 4. If the species is not listed in the PBI, please attach evidence that the organism is not a new organism – the EPA may be contacted through <https://www.epa.govt.nz/> for further information on new organism determinations. 5. You may be asked to provide verification evidence attesting to your declaration above. |

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| **Part 8: Payment Details** | | | | | | | | | | | | | | | | | | | | | | | |
| **In accordance with the Biosecurity (Costs) Regulations 2010, a cost of $220.74 (GST inc.) is required for processing permit applications or amending a permit. This cost is associated with the processing of a permit application, regardless of issue status and is payable on demand. If application processing takes longer than 1.5 hours, an additional time-calculated fee will apply. You will be contacted by the Plant Imports team if this is required.** | | | | | | | | | | | | | | | | | | | | | | | |
| **On payment, this application form becomes a Tax Invoice:**  **Ministry for Primary Industries - GST REG NO: 64-558-838** | | | | | | | | | | | | | | | | | | | | | | | |
| **Payment options** | | | | | | | | | | | | | | | | | | | | | | | |
| **Credit card**  (please provide details below) | | | | | | | | | | | | | | | | | | | | | | | |
| **Provider** | | Visa  Mastercard | | | | | | | | | | | | | | | | | | | | | | |
| **Cardholder name** | |  | | | | | | | | | | | | | | | | | | | | | | |
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|  | | Expiry | | | | | | | | | | | | | | | | | | M | M | Y | Y |  |
| **Signature** | |  | | | | | | | | | | | | **Date** | | |  | | | | | | | |
| **Invoice** (MPI account holders only)  (please provide details below) | | | | | | | | | | | | | | | | | | | | | | | | |
| **Account holder name** | |  | | | | | | | | | | | | | | | | | | | | | | |
| **Account number** | |  | | | | | | | | | | | | | | | | | | | | | | |
| **Purchase order** | |  | | | | | | | | | | | | | | | | | | | | | | |
| **NOTES:**  Please note this application will not be processed if payment details are incomplete | | | | | | | | | | | | | | | | | | | | | | | | |
| **Part 9: Privacy Act 1993** | | | | | | | | | | | | | | | | | | | | | | | |

You have rights of access to, and correction of, personal information supplied in this form as provided by the information privacy principles in section 6 of the Privacy Act 1993.

The agency collecting and holding this information is the Ministry for Primary Industries, TSB House, PO Box 2526, Wellington 6140. Email: [PlantImports@mpi.govt.nz](mailto:PlantImports@mpi.govt.nz) Ph: +64 4 894 5514

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| **Part 10: Signature** |

By signing this application form, I am confirming that, to the best of my knowledge, the information provided is true and accurate and will take responsibility to correct it if it is not.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**This completed application can be emailed to** [**PlantImports@mpi.govt.nz**](mailto:PlantImports@mpi.govt.nz) **or mailed to Plant Imports, MPI New Zealand, PO Box 2526, Wellington 6140, New Zealand.**