

- Acquire trading license and /or hawkers license.
- Visiting the nearest District Agricultural Office to obtain the import permit.
- Provide the following specific details to any DistrictAgricultural Office:
 - Quantities and type of crops to be imported
 - Border post of entry (only one border post allowed per entry)
- Valid National Identity card (Omang) or passport / residence permit for non citizens
 - Country of produce import

Grains And Grain products

- A valid trading license for Company
- A letter authorizing him/her to apply for the permit on behalf of the Company
- A valid hawkers license of products in line with this permit for hawkers
- Letter of confirmation from the Department of Veterinary Services for Farmers
- A valid National Identity card (Omang) for citizens of Botswana or a passport for non-citizens for company

NB: Importation of quantities NOT more than 25kg do not require an import permit for Individuals

Proof Of Local Purchase

Any person applying for an import permit for the following products shall produce an invoice for local purchase proving that at least,

- 30% of maize grain
- 70% of Grain crops or grain based animal feed
- 50% of sorghum grain
- 70% of Grain products, or any other processed grain product

Any document proving local purchase should be at least three months to the date of application

- Plant health permit (Division of Plant Protection)
- Animal Health Permit (Department of Veterinary Services)
- BOBS Certificate

NB: Any person applying for a permit should not be a minor

Charges For Import Permit

DEPARTMENT OF VETERINARY SERVICES
PLOT 4701 MMARAKA ROAD P/Bag 0032 GABORONE

Phone: 3689510

Fax: 390 3744/3181 383

DVSPermits@gov.bw

DEPARTMENT OF AGRIBUSINESS PROMOTION

TEL: 3689702

PRIVATE BAG 00298

GABORONE

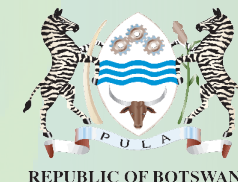
DEPARTMENT OF CROP PRODUCTION
DIVISION OF PLANT PRODUCTION

TEL: 3682535

CALL CENTRE

17755

EMAIL: moa17755@gov.bw



MINISTRY OF AGRICULTURAL DEVELOPMENT AND FOOD SECURITY

HOW TO GET YOUR AGRICULTURAL IMPORT /EXPORT PERMIT



REQUIREMENT FOR ANIMAL HEALTH

Import Permit for Livestock

- Application form
 - Specify origin
 - Specify destination

Origin should not have major notifiable diseases for such livestock e.g. foot and mouth for cattle, Newcastle for chicken and African swine fever for pigs

- For Poultry, provide a letter from Department of Animal Production Poultry Section.

Import Permit Livestock Products, Feeds And Veterinary Medicinal Products

- Application form
 - Specify origin
 - Specify destination
- Valid Registration with Department of Veterinary Services for trading with veterinary products
- Valid Council trading licence
- Registered company

Please Note:

- For some of the above Agrochemicals and feeds, authority from BOBS and Plant protection permits may be needed.
- For Poultry products, provide a letter from Department of Animal Production Poultry Section.
- Permits for Veterinary Medicinal products are obtained from Botswana Medical Regulatory Authority (BoMRA).

Export Health Certificate For Livestock And Livestock Products

- Application form
 - Specify origin
 - Specify destination
- Veterinary import permit from destination country

NB: For hides and skins provide Dept. Animal Production Certificates.

Export Health Certificate For Laboratory Samples

- Application form

- Specify origin
- Specify destination

- Veterinary import permit from destination country
- AUTHORITY letter from National Veterinary Laboratory (NVL)

Import/Export Of Game Animals

- Application form
 - Specify origin
 - Specify destination
- AUTHORITY from Dept. Wildlife and National Parks/ CITES permit for endangered species.

Transit Permits For Livestock And Livestock Products

- Application form
 - Specify origin
 - Specify destination

Origin should not have major Notifiable diseases for such livestock e.g. foot and mouth for cattle, Newcastle for chicken and African swine fever for pigs.

- Transit permit from other transit countries.
- Import permit from Destination country
- Movement of dogs and cats within SADC region

Please check that the dogs and or cats have:

- valid rabies immunisation record;
- or in the case of kittens and puppies under 3 months old, the mother (dam) was vaccinated against at least one month but not more than 12 months prior to giving birth, and there are no movement restrictions for rabies control in your destination area.

- The pet should be submitted to the office for inspection before issuance of any permit.

For all permits the client must return the previous permit before renewal or issuance of subsequent permits and the product or animal clear details must be provided as well as the quantity.

REQUIREMENT FOR PLANT HEALTH

Importation Of Plants And Plant Products

Importation of any plant or plant products requires one to

obtain a Plant Import Permit at a charge of P150.00.

- Phytosanitary certificate is charged at P300.00

Visit the nearest Department of Crop Production office or any Ministry of Agricultural Development and Food Security Office to apply for Plant Import Permit. You are required to provide the following when applying:

- Name and address of importer (Physical or Postal).
- Name and address of exporter (Physical or Postal).
- Port of entry.
- Mode of transport
- Name and quantities of consignment

Plant And Plant Products On Transit

- permit from importing country
- phytosanitary certificate from exporting country

Requirements For Agrochemicals Trading

- train on agrochemicals course
- pay a fee of P200.00
- acquire an agrochemicals license
- import only registered agrochemicals

Importation of agrochemicals with Temporary Import Permit

- pay P100
- import only registered products at country of origin
- the permit is single entry

Transit Of Agrochemicals

- produce agreement by the destination country

Exporting Plants And Plant Products

Requirements:

- Import permit from importing country
- Notify Plant Protection Division of your intention to export on the onset of planting for active growth inspections
- Request for inspection for the consignment to be exported from Plant Protection Division
- Please note that there might be some laboratory testing required (+/- 2 weeks).

REQUIREMENT FOR AGRICBUSINESS PERMIT

Horticultural Crop Permit